



## San Francisco Department of Public Health

Grant Colfax, MD  
Director of Health

City and County of San Francisco  
London N. Breed  
Mayor

To: Honorable Dan Bernal, President, San Francisco Health Commission and Members of the Health Commission

Through: Grant Colfax, MD, Director of Health

From: Michael Phillips, Chief Executive Officer  
Drew Murrell, Deputy Finance Officer  
Laguna Honda Hospital and Rehabilitation Center

Date: October 1, 2020

Subject: Approval Request for Modification to the FY 20-21 Laguna Honda Gift Fund Budget

We request that the Health Commission approve modification to the Laguna Honda Gift Fund Budget for FY 20-21, originally adopted on August 18, 2020. The revised budget for the fiscal year would be \$462,285, which represents a \$25,000 increase.

The proposed increase will fund the holiday gift program for our residents. The holiday gift program is a long-established program that has traditionally relied on in-kind donations from the Friends of Laguna Honda (FLH).

Currently, DPH is prohibited from accepting gifts or donations from FLH, including money, goods, or services due to Sunshine Ordinance compliance issues. We are actively working with FLH to resolve these issues and hope to come to agreement around disclosure responsibilities shortly. However, procurement timelines for the holiday gift program require that we proceed immediately.

Thank you.

Attachment

**Laguna Honda Hospital and Rehabilitation Center  
Gift Fund Expenditure Budget  
FY2020-2021**

Proposed by Gift Fund Management Committee : Jacky Spencer-Davies

Michael Phillips, Michael McShane, Jacky Spencer-Davies, Angela Pownall-Elizalde, Jennifer Carton-Wade, Janet Gillen, Residents Council Representative, Benson Nadell (Ombudsman)

Expenditure Category	FY20-21 Budget	FY20-21 Budget Revised
Activity Therapy Programs	\$ 73,440	\$ 73,440
Art With Elders	\$ 51,000	\$ 51,000
Behavioral Health	\$ 4,300	\$ 4,300
Covid Related Support	\$ 13,000	\$ 13,000
Discharge Support	\$ 11,500	\$ 11,500
End-of-Life Programs	\$ 11,000	\$ 11,000
Friends of Laguna Honda Wish List	\$ 90,000	\$ 90,000
Holiday Gift Program		\$ 25,000
Hospital-wide Special Events	\$ 41,079	\$ 41,079
Latin Voices Choir	\$ 19,777	\$ 19,777
Medical Clowning Project	\$ 19,040	\$ 19,040
Memory Care Programs	\$ 23,250	\$ 23,250
Miscellaneous for Benefit of Resident(s)	\$ 7,200	\$ 7,200
Palliative Care Community Events	\$ 7,500	\$ 7,500
Positive Care Program Events	\$ 2,200	\$ 2,200
Rehabilitation Programs	\$ 19,000	\$ 19,000
Special Food and Beverages	\$ 44,000	\$ 44,000
<b>TOTAL</b>	<b>\$ 449,785</b>	<b>\$ 462,285</b>